

**COUNTY OF SAN LUIS OBISPO BOARD OF SUPERVISORS  
AGENDA ITEM TRANSMITTAL**

(1) DEPARTMENT Probation	(2) MEETING DATE 4/8/2014	(3) CONTACT/PHONE Chief Jim Salio, 781-1039	
(4) SUBJECT Submittal of a resolution amending the Position Allocation List for Fund Center 139 - Probation to add a Limited Term 1.00 FTE Deputy Probation Officer position funded by the County Office of Education for two years to work in a new program to bring additional services to families with students enrolled in Court and Community Schools as well as students in district schools county-wide.			
(5) RECOMMENDED ACTION It is recommended the Board approve a resolution amending the Position Allocation List for Fund Center 139 – Probation to add a Limited Term 1.00 FTE Deputy Probation Officer position funded by the County Office of Education for two years to work in a new program to bring additional services to families with students enrolled in Court and Community Schools as well as students in district schools county-wide.			
(6) FUNDING SOURCE(S) SLO County Office of Education	(7) CURRENT YEAR FINANCIAL IMPACT \$27,000.00	(8) ANNUAL FINANCIAL IMPACT \$114,511.00	(9) BUDGETED? No
(10) AGENDA PLACEMENT <input checked="" type="checkbox"/> Consent <input type="checkbox"/> Presentation <input type="checkbox"/> Hearing (Time Est. ____ ) <input type="checkbox"/> Board Business (Time Est. ____ )			
(11) EXECUTED DOCUMENTS <input checked="" type="checkbox"/> Resolutions <input type="checkbox"/> Contracts <input type="checkbox"/> Ordinances <input type="checkbox"/> N/A			
(12) OUTLINE AGREEMENT REQUISITION NUMBER (OAR)  N/A		(13) BUDGET ADJUSTMENT REQUIRED? BAR ID Number: <input type="checkbox"/> 4/5 Vote Required <input checked="" type="checkbox"/> N/A	
(14) LOCATION MAP N/A	(15) BUSINESS IMPACT STATEMENT? No	(16) AGENDA ITEM HISTORY <input checked="" type="checkbox"/> N/A    Date: _____	
(17) ADMINISTRATIVE OFFICE REVIEW Geoff O'Quest, Administrative Analyst			
(18) SUPERVISOR DISTRICT(S) All Districts -			

# County of San Luis Obispo



TO: Board of Supervisors

FROM: Probation / Chief Jim Salio, 781-1039

DATE: 4/8/2014

SUBJECT: Submittal of a resolution amending the Position Allocation List for Fund Center 139 - Probation to add a Limited Term 1.00 FTE Deputy Probation Officer position funded by the County Office of Education for two years to work in a new program to bring additional services to families with students enrolled in Court and Community Schools as well as students in district schools county-wide.

## **RECOMMENDATION**

It is recommended the Board approve a resolution amending the Position Allocation List for Fund Center 139 – Probation to add a Limited Term 1.00 FTE Deputy Probation Officer position funded by the County Office of Education for two years to work in a new program to bring additional services to families with students enrolled in Court and Community Schools as well as students in district schools county-wide.

## **DISCUSSION**

The San Luis Obispo County Office of Education (SLOCOE) operates the Community Schools program as an alternative for youths who have been suspended or expelled from their District Schools and/or are referred by the Juvenile Court. Since FY 1998-99, the County Office of Education has agreed to fund Probation employees for the community school program.

The Probation Department currently provides three Deputy Probation Officers as well as a half-time Deputy Probation Officer. School site locations are Paso Robles, San Luis Obispo, Arroyo Grande and Nipomo. The Probation staff provide a variety of services in an effort to monitor attendance, behavior, provide supervision, transportation and monitor school safety.

In addition to the services being provided at the Community School sites, the County Office of Education is requesting an additional Deputy Probation Officer to do a new program to reduce truancy for minors referred to the County School Attendance Review Board (SARB). This position will work the new program operated through the Student Programs and Services (SPS) Department. The intent of the new position is to bring additional services to families with students enrolled in SLOCOE Court and Community Schools, as well as students who are enrolled in district schools county-wide.

The position will:

- Serve as a member of the SLOCOE SPS Department Team to develop and implement programs to support student and family needs. This team will focus on attendance, behavior, academic and vocational services.
- Work with school-based Probation Officers to:
  - Monitor attendance and communicate expectations to students and families
  - Conduct home visits, when appropriate and necessary
  - Transport students to school when appropriate and necessary
  - Connect students and families to resources
  - Case manage students who need continued follow-up
- Serve as a contact for the Court and the Juvenile Probation Department when information is needed from SLOCOE sites.
- Collect and monitor data.

- Serve as a member of the County Truancy Board.
- Assist district administrators with District School Attendance Review Board (SARB) Hearings.
- Coordinate County Truancy Board Referrals.
- Case manage students and families who are referred by the districts to the County Truancy Board.
- Collaborate with members of the State SARB.

#### **OTHER AGENCY INVOLVEMENT/IMPACT**

Human Resources has reviewed the proposed addition and has prepared the resolution adding the position to the Position Allocation List.

#### **FINANCIAL CONSIDERATIONS**

As this is a new program, SLOCOE has requested that this officer be assigned for a period of two years. SLOCOE has agreed to fund this position through June 30, 2016. If approved, the expense and offsetting revenue will be included in the FY 2014-15 proposed budget. There is no increase to net county cost as a result of this addition.

#### **RESULTS**

The assigned Deputy Probation Officer will be involved in the development of programs to support truant minors and their families. The new program will foster improved coordination of services by allied agencies to families of truant minors and provide increased case management services to families of truant minors identified by the COE. An increase in attendance is anticipated for minors attending COE schools and district schools, as a result of this new program.

These measures will be established as baseline measures as the program is newly created and no current measures exist.

#### **ATTACHMENTS**

1. County Office of Ed PAL Change Resolution 4-8-2014